



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, DECEMBER 2, 2020 7:00 PM
Via Electronic Participation

COUNCIL MINUTES

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on December 2, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Fire Chief – Colin Shewell, Director of Operations – Greg Storms, Treasurer – Kristen McGill, Deputy Clerk – Kendra Kettler, Drainage Superintendent – Andrew Neely.

ALSO PRESENT:

Mike DeVos, P. Eng and Brandon Widner, P. Eng., Spriet Associates

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:00 p.m.

Mayor Mayhew noted that the meeting is being held as a virtual meeting due to the declared emergency, in order to help stop the spread of COVID-19.

Mayor Mayhew confirmed that the meeting will be recorded and streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None Declared

3. ADDITIONS TO THE AGENDA

#2020- 284

Moved by Councillor Carruthers

Seconded by Councillor Vink

THAT the Regular Agenda of Council dated December 2, 2020 be accepted as presented.

Carried

4. DELEGATIONS AND PRESENTATIONS

Presentation of Years of Service Awards

- Mark McLean
- Raymond Campbell
- Kim Jewell
- Mitch Scheerer

Meeting to Consider Engineer's Report – Switzer Drain

Council considered the report prepared by Spriet Associates dated September 16, 2020 and provided opportunity to any person who own lands within the area requiring drainage to speak to the Report.

The Engineer provided the overview of their report on the Switzer Drain.

Registered property owners were provided with the opportunity to ask questions and make comments.

Council recessed at 7:45 p.m. to allow the opportunity for those listening to register and address council regarding the drain.

Council resumed at 7:50 p.m. No affected landowners registered to speak on the Drain.

The Chair allowed for comments and questions from Members of Council.

#2020-285

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT Council accepts the Engineer's Report in reference to the Switzer Drain and refers the by-law to the by-law section of the agenda for the 1st and 2nd reading only.

Carried

5. CONSENT AGENDA

- a. Southwest Middlesex Vouchers, November 6 to November 19, 2020
- b. Middlesex Federation of Agriculture Annual Meeting Notice
- c. Southwest Middlesex Meeting Minutes – November 25, 2020 Budget & Regular Minutes of Council

#2020- 286

Moved by Deputy Mayor Wilkins

Seconded by Councillor Sholdice

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5a through 5c as information, including the approval of the minutes from the November 25, 2020 Budget and Regular Council meetings.

Carried

6. COMMITTEE OF ADJUSTMENT

None

7. PUBLIC MEETINGS

None

8. STAFF REPORTS

- a. Fire
- b. Administration

- i. Request for Proposals for Services of Integrity Commissioner, Closed Meeting Investigator, and Municipal Ombudsman

#2020-287

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT Council approve the appointment of Aird Berlis to provide the services of Integrity Commissioner, Closed Meeting Investigator, and Municipal Ombudsman; and

THAT staff be directed to prepare a by-law to authorize the contract with Aird Berlis for services of Integrity Commissioner, Closed Meeting Investigator, and Municipal Ombudsman.

Recorded Vote

Councillor Cowell – Yes

Councillor Vink – No

Councillor Bartlett – Yes

Councillor Sholdice – Yes

Deputy Mayor Wilkins – Yes

Mayor Mayhew – Yes

Councillor McGill – Yes

Councillor Carruthers -No

Carried

c. Building

d. Finance

e. Facilities and Recreation

f. Public Works

9. NOTICE OF MOTION

10. CORRESPONDENCE AND PETITIONS

- Action

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

None

13. COUNTY COUNCIL AND CONFERENCE UPDATE

None

14. ANNOUNCEMENTS

None

15. CLOSED SESSION

No Closed Session

16. BY-LAWS

1. By-law No. 2020/076 (3rd reading)

Being a by-law to amend Zoning By-law No. 2011/065 (4317 Parkhouse Drive).

2. By-law No. 2020/096

Being a by-law to appoint a building inspector for the Municipality of Southwest Middlesex

3. By-law No. 2020/097

Being a by-law to appoint a building inspector for the Municipality of Southwest Middlesex.

4. By-law No. 2020/098

Being a by-law to authorize the signing of an agreement between the Municipality of Brooke-Alvinston, the Township of Dawn-Euphemia and the Municipality of Southwest Middlesex for the joint management of "Brooke Fire Rescue" (Alvinston Fire Department).

5. By-law No. 2020/099

Being a by-law to appoint a Committee of Adjustment for the Municipality of Southwest Middlesex.

6. By-law No. 2020/100 (1st and 2nd reading)

Being a by-law to provide drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Switzer Drain.

7. By-law No. 2020/101

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (December 2, 2020)

#2020- 288

Moved by Councillor Bartlett

Seconded by Councillor Carruthers

That By-law No. 2020/076 be given third and final reading,

That By-law No. 2020/100 be given first and second reading, and;

That By-law No. 2020/096 to By-law No. 2020/099 and By-law No. 2020/101 be given first, second, third and final readings.

Carried

17. FUTURE MEETINGS (subject to change)

- December 16, 2020 Special Meeting of Council
- December 16, 2020, Regular Meeting of Council/Planning
- January 13, 2021
- January 27, 2021

18. ADJOURNMENT

The Mayor adjourned the meeting at 8:59 p.m.